

## **Lake Forest Elementary Charter School**

Board Meeting Minutes

October 7, 2021

5:20 p.m.

Virtual Meeting via Zoom

Board Members Present: G. Dupart, L. Eames, K. Courseault, D. Williams, E. Smith, B. Richburg, W. Brown Smith

Board Members Absent: None

### I. Call to Order

- a. The meeting was called to order by G. Dupart. She announced that a quorum was present. G. Dupart called for a motion to accept the October Board Meeting Agenda as printed. Motion made by E. Smith and seconded by K. Courseault, and the agenda was unanimously accepted. Previous board meeting minutes were submitted by D. Williams. A motion was made by E. Smith to accept and approve the minutes, K. Courseault seconded the motion and the minutes were unanimously accepted.

### II. Public Comment

- a. None

### III. CEO's Report

- a. Academic Review
  - i. Ms. Early presented the Board of Directors with information about Hurricane Ida Makeup days along with Eagle Extended Day.
- b. School Culture and Climate
  - i. Ms. Early updated the Board on the Opening of School, Virtual Open House, and the Ochsner School Nurse Program.
- c. COVID Update
  - i. Ms. Early presented the school's COVID update along with the COVID-19 testing program being conducted at LFECES.
- d. Admissions Update
  - i. LFECES will be included on the OneApp this year. Ms. Egana is engaging with NOLAPS regarding transition.

IV. Facilities Report

- a. Mr. St.Cyr reported on the campus' damages from Hurricane Ida. The Maintenance Team performed their post-storm assessment the day after Ida's landfall. They found water damage throughout the building. The bulk of the damage was found on the second floor of the 'B' and 'C' buildings inside the classrooms on the south side of the hallway. Maintenance reported the damages to Lake Forest's leadership team and NOLAPS. After completing its own walkthrough, NOLAPS engaged a mitigation contractor to remove the wet building materials. After approximately ten (10) days of demolition and drying, the mitigation contractor finished the job and turned the school back over to NOLAPS. The school was left with multiple areas of damage throughout the campus. Ceiling tiles were missing in multiple areas, gutters were falling off the side of the buildings, and the fire doors had closing mechanisms that were inoperable. Before returning students and staff to campus, NOLAPS performed an environmental and architectural assessment of the entire building. Remediation was performed by the disaster response company. The science labs were cleaned and the students were returned to the classrooms. The repairs of the fire doors were the responsibility of NOLAPS. Two fire watchers were put on duty during school hours until the completion of repairs; NOLAPS will pay for the fire guards. LFC's Facilities Team and Leadership were in constant communication with NOLAPS in regards to the repair schedule.

V. Financial Report and Review

- a. The Financial report and review were presented by the Director of Finance/Operations Bernell St. Cyr. LFECS continues to meet and maintain its budget. Motion was made to accept the financial report by board member E. Smith and seconded by board member W. Brown Smith.

IV. New Business

- a. Board president, G. Dupart presented the Louisiana Charter School Board Legal Handbook and congratulated the parents, teachers, staff, and CEO on receiving the 2021 Blue Ribbon Award. The board also discussed the September Board Meeting Make-up date with a determination to be made at the November board meeting.

G. Dupart called for a motion to adjourn the October board meeting. E. Smith made the motion, and it was seconded by W. Brown Smith. Meeting adjourned at 6:12 p.m.

Certificate

The undersigned member of the LF ECS Board of Directors certifies that the above and foregoing are true and correct from the meeting of the Board of Directors held on the 7th of October at 5:20 p.m. with the directors present constituting a quorum and have waived notice and consented to the actions taken therein. The meeting adjourned at 6:12p.m.

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Brian K. Richbur, Sr, Board Member