

## 01 Apply via NOLA-PS NCAP



NCAP

All Orleans Parish, public school applicants must complete an NCAP (formerly One App) with NOLA-PS. LFC must be ranked as a choice on the NCAP to progress to Phase I of the LFC application process. NCAP can be completed at [enrollnolaps.com](http://enrollnolaps.com).

### Complete Lake Forest Charter SAF

Phase I of the LFC application process begins with a completed Supplemental Admissions Form (SAF); the link is only accessible from your NCAP confirmation email. If you have not received a SAF link after a completed NCAP, contact our Office of Admissions.

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## 02 Schedule Assessment

In Phase I of the application process, LFC applicants are required to take an eligibility assessment. Assessments are available for self-schedule via a link provided in your SAF confirmation email.

### Take Assessment

Applicants must assess in-person - no exceptions. The total assessment score will determine if the applicant meets the matrix point threshold to progress to Phase II of the process.

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## 03 Receive Phase I Status

Assessments are scored and the corresponding matrix points are calculated to determine the Phase I status of the applicant. Results are communicated from LFC via email within 7 school days. Applicants with a qualifying assessment score progress to Phase II.

### Complete Phase II Requirements

Outstanding document requests and orientation/survey link are provided in the status notification email of qualified applicants. Email documents to [Admissions@LakeForestCharter.org](mailto:Admissions@LakeForestCharter.org) or submit during school hours.

## 04 Receive LFC Eligibility Status

The remaining matrix points are calculated to determine the admissions eligibility of the applicant. Results are communicated from LFC via email within 15 business days. Applicants eligible for LFC admissions progress to NOLA-PS notification.

### Receive School Match

LFC available seat distribution is determined per our allocation policy. Applicants are matched with their highest-ranked available school. If LFC is your top choice, rank us #1 on your NCAP. Match notifications are communicated from NOLA-PS via email April 2023.

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## 05 Accept Placement

Guardians of LFC matched applicants must complete an acceptance packet and submit proof of Orleans Parish residency to secure placement. Acceptance packets are sent via email within 7 school days after match results are available.

### Receive Welcome Letter

LFC will send Welcome letters detailing the next enrollment steps to guardians that have secured seat placement on May 26th 2023 via email.

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## 06 Receive Waiting List Position

Applicants who qualify for placement but do not receive a seat assignment from NCAP will be placed on the waiting list. The waiting list remains in effect until September 1st 2023. Waiting list positions are communicated by NOLA-PS.