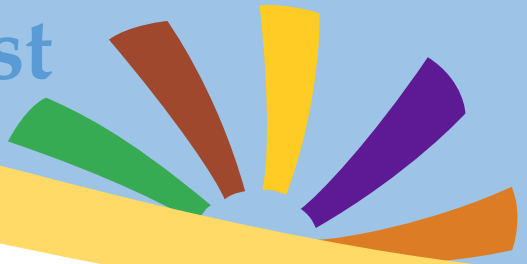


# Application Checklist



**One copy of the following information must be submitted:**

## **Applying to Kindergarten**

- Completed Application
- Student's Birth Certificate
- Two self-addressed #10 white business envelopes with a FOREVER first class postage stamp on each envelope.
- Complete Kindergarten Portfolio
  - 1 Artwork Sample
  - 1 Self-Portrait (student should draw himself/herself – **DO NOT SUBMIT A PHOTOGRAPH**)
  - 1 Handwriting Sample

## **Applying to 1<sup>st</sup> grade**

- Completed Application
- Student's Birth Certificate
- Two self-addressed #10 white business envelopes with a FOREVER first class postage stamp on each envelope.
- 1<sup>st</sup> Quarter Kindergarten Report Card 2017 – 2018 with attendance

## **Applying to 2<sup>nd</sup> grade**



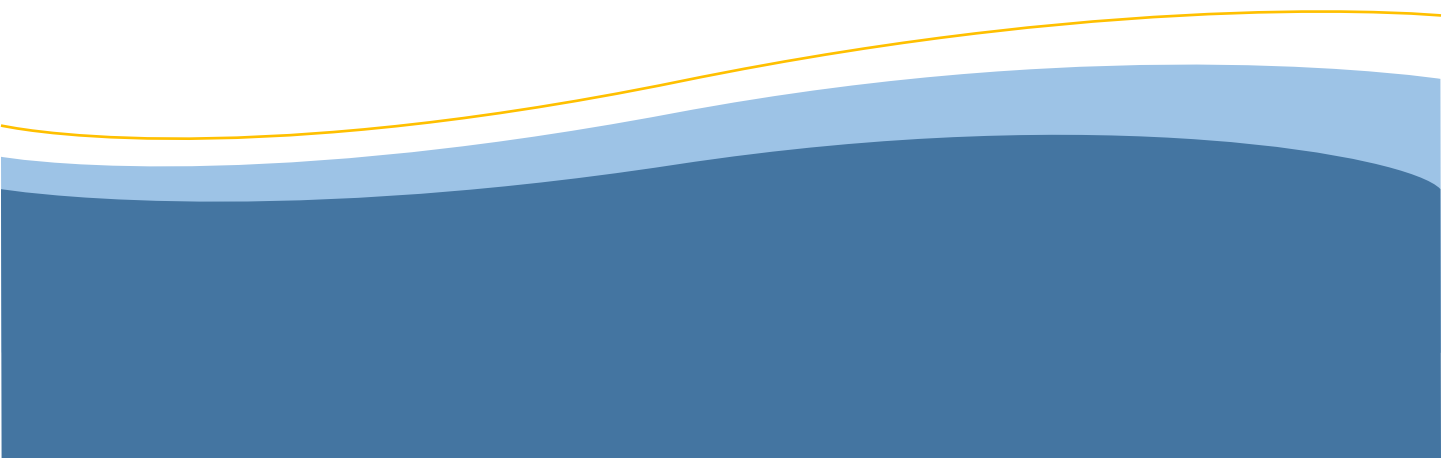
- Completed Application
- Student's Birth Certificate
- Two self-addressed #10 white business envelopes a FOREVER first class postage stamp on each envelope.
- Final Kindergarten Report Card 2016 – 2017 with attendance
- 1<sup>st</sup> Quarter 1<sup>st</sup> Grade Report Card 2017 – 2018 with attendance

## **Applying to 3<sup>rd</sup> grade**

- Completed Application
- Student's Birth Certificate
- Two self-addressed #10 white business envelopes with a FOREVER first class postage stamp on each envelope.
- Final 1<sup>st</sup> grade Report Card 2016 – 2017 with attendance
- 1<sup>st</sup> Quarter 2<sup>nd</sup> Grade Report Card 2017 – 2018 with attendance

## **Applying to 4<sup>th</sup> grade**

- Student's Birth Certificate
- Two self-addressed #10 white business envelopes with a FOREVER first class postage stamp on each envelope.
- Final 2<sup>nd</sup> grade Report Card 2016 – 2017 with attendance
- 1<sup>st</sup> Quarter 3<sup>rd</sup> Grade Report Card 2017 – 2018 with attendance



# Application Checklist Continued

## Applying to 5<sup>th</sup> grade

Student's Birth Certificate  
Two self-addressed #10 white business envelopes with a FOREVER first class postage stamp on each envelope.  
Final 3<sup>rd</sup> grade Report Card 2016 – 2017 with attendance  
1<sup>st</sup> Quarter 4<sup>th</sup> grade Report Card 2017 – 2018 with attendance  
Spring 2017 standardized test scores

## Applying to 6<sup>th</sup> grade

Student's Birth Certificate  
Two self-addressed #10 white business envelopes with a FOREVER first class postage stamp on each envelope.  
Final 4<sup>th</sup> grade Report Card 2016 – 2017 with attendance  
1<sup>st</sup> Quarter 5<sup>th</sup> grade Report Card 2017 – 2018 with attendance  
Spring 2017 standardized test scores

## Applying to 7<sup>th</sup> grade

Student's Birth Certificate  
Two self-addressed #10 white business envelopes with a FOREVER first class postage stamp on each envelope.  
Final 5<sup>th</sup> grade Report Card 2016 – 2017 with attendance  
1<sup>st</sup> Quarter 6<sup>th</sup> grade Report Card 2017 – 2018 with attendance  
Spring 2017 standardized test scores

## Applying to 8<sup>th</sup> grade

Student's Birth Certificate  
Two self-addressed #10 white business envelopes with a FOREVER first class postage stamp on each envelope.  
Final 7<sup>th</sup> grade Report Card 2016 – 2017 with attendance  
1<sup>st</sup> Quarter 8<sup>th</sup> grade Report Card 2017 – 2018 with attendance  
Spring 2017 standardized test scores

All applicants are required to submit two self-addressed #10 white business envelopes with a FOREVER first class postage stamp on each envelope. Please include *two self-addressed, stamped envelopes* per applicant.

## Sample Envelope

LPCS 11110 Lake Forest Blvd. New Orleans, LA 70128	Forever Stamp
Your Name	
Your Street	
City, State Zip	

Notification to parents will be sent via US Mail in the provided envelopes. If your address changes, please provide additional envelopes with the corrected address to ensure delivery of results.

***\*All students who accept an offer of placement must provide a copy of the final 2017 – 2018 report card and proof of Orleans Parish residency by June 1, 2018.***